

MINUTES OF THE SPECIAL MEETING
OF THE HOUSING AUTHORITY
OF THE CITY OF RAHWAY, HELD APRIL 14, 2020 AT
165 EAST GRAND AVENUE, RAHWAY, NEW JERSEY

The phone meeting was called to order at 7:30 pm. The Pledge of Allegiance was recited by all in attendance. No one from the public attended the meeting. Chairman Pekarofski stated that adequate meeting notice requirements, as prescribed by NJ Sunshine Law, had been met. Due to conference call server failure, and social distancing requirement due to Governor's COVID restrictions meeting was held via text.

Upon roll call Commissioners Gonzalez, Lesinski, Pekarofski, Ragan, Thomas, Simon, and Thomas-Petit answered present. Also in attendance were Attorney Testino and Accountant Ciarrocca.

Chairman Pekarofski requested that the minutes of the March meeting be postponed.

Under Director Report, Ms. Wenson Maier sent the following report regarding Coronavirus response via email:

Only one staff member is allowed in the office at a time. Office has been sterilized. Common areas are continuously sterilized. Maintenance is rotating daily for emergency work orders and trash pick-up only. Anyone who is sick has been told not to come in. Information on anyone who is sick and has been tested but results not in yet, has been provided to staff, after employee has been asked in writing if it is okay to use their name.

If someone tests positive all employees will be told which employees or work areas that person may have come in contact with. If someone has symptoms but their doctor will not recommend they be tested we are requiring that the employee stay at home symptom free, after the doctor gives clearance for return to work full duty, for an additional 5 days to make sure symptoms do not return.

Community rooms have been closed. Employees are wearing masks and gloves. Tenants are dropping off forms, checks and notifications of loss of job into drop boxes at each site. All mail and items that come from the drop boxes are picked up daily, placed in a box and sprayed with disinfectant and kept closed for at least one day. We have delivered toilet paper to reduce the risk to our employees of having to attend to sewer backups.

Our bi-weekly food drop offs have been brought to the tenants door so that they do not have to leave their building. We will be delivering to approximately 60 tenants who requested Easter Dinner and will hang the bags of food on their door knobs.

Tenants have been warned not to gather in the lobbies of the buildings. We are also working on coordination with Rahway Schools for everyone that is signed up for free or reduced breakfast and lunch so that we can distribute the food at the family site daily. This will be done with the maximum amount of social distancing possible.

Our senior superintendent at 165 E. Grand was told to stop cleaning common areas.

Tenants have been notified that there will be no late fees this month for rent payments.

Chairman Pekarofski requested a mover and seconder for Resolution 1605 Authorizing the Adoption of a 5-Year & Annual Plan. Upon a motion by Commissioner Ragan, seconded by Commissioner Lesinski, the resolution was approved by a vote of seven (7) Ayes.

Under Financial Matters, Mr. Ciarrocca stated no report.

Under Legal Matters, Mr. Testino stated no report.

There being no members of the public present; this portion of the meeting was closed.

There being no Old Business; this portion of the meeting was closed.

There being no New Business; this portion of the meeting was closed.

There being no further business before the Board of Commissioners, the meeting was adjourned at 7:30 pm, by unanimous consent.

Respectfully submitted,



Jennifer Wenson Maier
Recording Secretary