

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF RAHWAY**

**RESOLUTION NO. 1588**

**DATE OF ADOPTION: JUNE 13, 2019**

**SUBJECT: WRITE-OFF ACCOUNTS RECEIVABLE FOR PRIOR TENANTS WHO CEASED TENANCY WITH AMOUNTS STILL DUE**

**THE FOLLOWING RESOLUTION** was presented by the Executive Director/Secretary at a Regular Meeting held on June 13, 2019:

**WHEREAS**, the HUD Financial Management Handbook No. 7475.1 stipulates that all tenant write-offs must be done through Board Resolution; and

**WHEREAS**, the Housing Authority of the City of Rahway (the "Authority") desires to write-off tenant accounts receivable at this time; and

**WHEREAS**, the following is a list of prior tenants of the Authority's Public Housing Projects who ceased tenancy with amounts still due the Authority:

<b>TENANT NAME</b>	<b>AMOUNT</b>
*Elizabeth Wysocka	\$4,871.94
*Leah Smith	\$1,277.49
John Sayers	\$364.15
Qadriyyah Mateen-Hill	\$401.38
*Elizabeth Davis	\$1,864.05
<b>Total:</b>	<b>\$8,779.01</b>

(2018 Write-Off was \$12,787.67)

; and

**WHEREAS**, the balances for the vacated tenants marked with an asterisk (\*) will be turned over to NCC Business Services for collection; and

**WHEREAS**, the writing-off of a tenant accounts receivable does not relieve the prior tenant of any liability due to the Authority and the sole purpose of the write-offs is to comply with the HUD Handbook No. 7475.1; and

**WHEREAS**, the majority of the money owed has either been un-reported family income uncovered by the staff or the non-payment of rent during a pending court action initiated by the Authority.

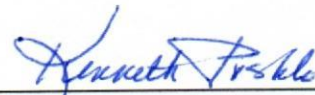
**NOW, THEREFORE, BE IT RESOLVED** that for purposes of HUD compliance the aforementioned amounts totaling \$8,779.01 are hereby written off as uncollectible debts.

**COMMISSIONER** Gonzalez made a motion to adopt the above resolution, which was seconded by **COMMISSIONER** Thomas, and on a roll call vote the Ayes and Nays were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gonzalez			
Lesinski			
Pekarofski			
Ragan			
Simon			
Thomas			
Thomas-Petit			

**THE CHAIRPERSON** thereupon declared Resolution No. 1588 adopted.

I certify that the foregoing is a true copy of a resolution of the Housing Authority of the City of Rahway adopted on June 13, 2019.



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Kenneth Pushko  
Executive Director/Secretary

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