

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF RAHWAY

RESOLUTION NO. 1608

DATE OF ADOPTION: JUNE 23, 2020

**SUBJECT: AWARD CONTRACT TO DAVID CIARROCCA, C.P.A. FOR
ACCOUNTING SERVICES FOR THE 2021 FISCAL YEAR**

THE FOLLOWING RESOLUTION was presented by the Executive Director/
Secretary at a Special Meeting held on June 23, 2020:

WHEREAS, in order to comply with the professional procurement requirements of 24
CFR 85.36 and HUD's PIH Notice 90-47, the Authority published a notice in The Star Ledger on
June 9, 2020 (the "Notice") advising Accountants they could request detailed requests for
proposals (the "RFP") to provide accounting services to the Authority; and

WHEREAS, the following sources notified of the RFP through the Notice and which
requested an RFP, were furnished the RFP:

FIRM

David Ciarrocca, C.P.A.

; and

WHEREAS, the one (1) proposal in response to the RFP was opened at 3:00 PM,
June 19, 2020 by the Executive Director and Housing Specialist, and was rated by the Executive
Director in accordance with the evaluation system contained in the RFP, with the following
proposal receiving the following score out of a maximum possible 100 points:

FIRM

David Ciarrocca, C.P.A.

RATING

100

; and

WHEREAS, the Commissioners of the Housing Authority of the City of Rahway have
discussed the qualifications of the firm which submitted a proposal and it is the conclusion of the
Commissioners of the Authority that, based upon the proposal submitted by David Ciarrocca,
C.P.A. (the "Accountant") the selection of David Ciarrocca, C.P.A. to be the Authority's
Accountant is in the best interest of the Authority; and

NOW, THEREFORE, BE IT RESOLVED, that the appropriate officers of the Authority are authorized and directed to execute a contract providing for the hiring of David Ciarrocca, C.P.A. to serve as the Authority's 2021 Fiscal Year Accountant at a fee of \$28,200.00; and

BE IT FURTHER RESOLVED, that this contract has been awarded under competitive proposal procurement procedures, as more fully described at 24 CFR 85.36 and PIH Notice 90-47, and as a "Professional Service" under New Jersey Local Public Contracts Law, was procured fulfilling all requirements under New Jersey "Pay to Play" rules & regulations.

COMMISSIONER Simon made a motion to adopt the above resolution, which was seconded by **COMMISSIONER** Lesinski, and on a roll call vote the Ayes and Nays were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Gonzalez		Thomas	
Lesinski			
Pekarofski			
Ragan			
Simon			
Thomas-Petit			

THE CHAIRPERSON thereupon declared Resolution No. 1608 adopted.

I certify that the foregoing is a true copy of a resolution of the Housing Authority of the City of Rahway adopted on June 23, 2020.



Jennifer Wenson Maier
Executive Director/Secretary

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