

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF RAHWAY

RESOLUTION NO. 1609

DATE OF ADOPTION: JUNE 23, 2020

SUBJECT: AWARD CONTRACT TO NOVOGRADAC AND CO. LLP FOR THE AUTHORITY'S ANNUAL AUDIT FOR THE FISCAL YEAR ENDING JUNE 30, 2020

THE FOLLOWING RESOLUTION was presented by the Executive Director/Secretary at a Special Meeting held on June 23, 2020

WHEREAS, the Housing Authority of the City of Rahway (the "Authority") needs the services of an auditor to act as the Authority's auditor of its 2020 Fiscal Year books and records, which commenced July 1, 2019 and shall terminate on June 30, 2020; and

WHEREAS, in order to comply with the professional procurement requirements of 24 CFR 85.36 and HUD's PIH Notice 90-47, the Authority published a notice in The Star Ledger June 9, 2020 (the "Notice") advising auditors they could request detailed Requests for Proposals (the "RFP") to provide auditing services to the Authority; and

WHEREAS, the following sources, notified of the RFP through the notice, were furnished the RFP:

FIRM

**Novogradac and Co. LLP
Deltek**

; and

WHEREAS, the one (1) proposal received in response to the RFP was opened at 3:00 PM on June 19, 2020 by the Executive Director and Housing Specialist, and was rated by the Executive Director in accordance with the evaluation system contained in the RFP, with the following proposal receiving the following score out of a maximum possible 100 points:

FIRM

RATING

Novogradac and Co. LLP

100

WHEREAS, the Commissioners of the Housing Authority of the City of Rahway have discussed the qualifications of the firm that submitted a proposal and it is the conclusion of the Commissioners of the Authority that, based upon the proposal submitted by Novogradac & Co. LLP (the "Auditor") the selection of Novogradac & Co. LLP to be the Authority's Auditor is in the best interest of the Authority; and

NOW, THEREFORE, BE IT RESOLVED, that the appropriate officers of the Authority are authorized and directed to execute a contract providing for the hiring of Novogradac and Co. LLP to perform the Audit for the Authority's 2020 Fiscal Year at a fee of \$12,820.00; and

BE IT FURTHER RESOLVED, that this contract has been awarded under the competitive proposal procurement procedures, as more fully described at 24 CFR 85.36 and PIH Notice 90-47, and as a "Professional Service" under New Jersey Local Public Contracts Law, was procured fulfilling all requirements under New Jersey "Pay to Play" rules & regulations.

COMMISSIONER Simon made a motion to adopt the above resolution, which was seconded by **COMMISSIONER** Lesinski, and on a roll call vote the Ayes and Nays were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gonzalez			Thomas
Lesinski			
Pekarofski			
Ragan			
Simon			
Thomas-Petit			

THE CHAIRPERSON thereupon declared Resolution No. 1609 adopted.

I certify that the foregoing is a true copy of a resolution of the Housing Authority of the City of Rahway adopted on June 23, 2020.



Jennifer Wenson Maier
Executive Director/Secretary

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